

# CRYSTAL PALACE FESTIVAL

## Volunteer Pack

### 2021

### Spirit of the Estate



## BACKGROUND

The festival was launched in 2006 by the Upper Norwood Triangle traders and has gone from strength to strength with over 35,000 people attending the 2017 event. We became a registered charity The Great North Wood Collective in 2018 and after being a voluntary organisation since 2006. We are a source of community cohesion through arts and culture and are inclusive, creative, diverse and fun. We provide cultural activities and events that are relevant for the community and support community belonging. Volunteers are the heart of everything we do.

## VOLUNTEERS

Volunteers are the heart of Crystal Palace Festival and an integral part of its success. From the outset, the festival has relied on volunteers armed with their skills, knowledge and enthusiasm to shape and deliver the community focused and centred events and projects. We understand that motivations for involvement are varied, from altruism, community spirit, professional and or personal development, social interaction and more. Whatever the reason, we hope to provide, in return for your commitment the chance for you to meet your needs in a positive and progressive environment.

## ABOUT 2021

The Crystal Palace Festival usually takes place each June as a free community arts and culture event run by a small freelance staff team, a management committee/board of trustees and a team of dedicated volunteers.

However in 2021 we couldn't raise the funds for a standalone festival due to the impact of the pandemic on the local economy where most of our funding for the park event comes from. We instead decided to look at what was needed most in our community and did some consultation with local young people earlier this year.

We have worked with young people before, giving them volunteer opportunities and also the chance to get involved in creative participation workshops. These creative opportunities have led to them performing at the festival and were designed to support their well-being and confidence in themselves. We knew that young people were being hugely impacted by the pandemic so we felt we should find out what we could do to help.

We found that young people felt that their voices were not being heard and that the impact on their education and chances in life were being badly affected by the pandemic. We discussed what they enjoy doing and what makes them feel better and out of these conversations came a project called *Spirit of the Estate*.

## SPIRIT OF THE ESTATE

We have been successful in raising funds from grant makers to support this outreach project with young people aged 12-25 who live on three housing estates in Crystal Palace where needs are most acute. We are engaging with up to 150 young people to invite them into our project and benefit from creative mentoring workshops which will help them develop their own creative work with professional artists.

The culmination of the first part of this project is three live shows on local housing estates – Kingswood, Central Hill and St Hugh's in Anerley, where the creative work by these young people will be showcased by our artists.

Their friends and families will be invited to the live shows which will take place on **20, 21 and 22 August** for 3 hours and they will enjoy dancers, spoken word artists, rappers, a DJ and MC who will perform work by the young people as well as their own.

We need your help to ensure these live events are safe and enjoyable for everyone so this is where you come in.

If you would like to help us create an amazing showcase for the young people's work and a fun exciting event for residents of the estates after a very tough year then please do get in touch with Noreen our director to find out more or to sign up. She can be reached at [info@crystalpalacefestival.org](mailto:info@crystalpalacefestival.org).

The live event shows will take place on these dates:

20 August at St Hugh's Community Centre in Anerley from 17:30 – 19:30
21 August at Kingswood House grounds from 15:00 – 18:00
22 August at Central Hill estate from 15:00 – 18:00

Volunteer shift times are just 4 hours long and are as follows:

Location	Date	Shift 1	Shift 2
St Hugh's Community Centre	20 August	14:00 – 18:00	17:00 – 21:00
Kingswood House grounds	21 August	12:00 – 16:00	16:30 – 20:30
Central Hill estate	22 August	12:00 – 16:00	16:30 – 20:30

## **ROLES**

### **Stewards**

This role requires some amazing volunteers who want to get involved with this fantastic community event, and give something back whilst having a fun time doing so!

Spend four hours helping set up or take down the event and then making sure the audience is safe onsite and the site is kept clean. Your prime objective will be to assist with the delivery of an enjoyable and safe experience for all visitors.

#### **Your Profile**

You will be a fun loving individual, who enjoys being part of a team. You will have a real sense of community spirit and be able to engage with the general public easily. You will have a desire for more relaxed yet important role and will be confident of your ability to handle challenging issues. You will benefit from onsite health and safety training.

#### **Your Key Tasks**

- Light setting up and breaking down duties with signage, gazebos and event HQ
- Being eyes and ears for the event, and reporting any issues to the director or production manager
- Helping monitor the gates and reporting any issues back to HQ
- Being helpful to visitors by giving out information and directions.

#### **What will you get out of this role?**

- Work experience in event management.
- Ability to build networks of contacts for future employment opportunities
- Practicing of your stewarding skills in a variety of work environments
- Engagement with the Crystal Palace community.

### **Recycling Stewards**

We require warriors to declare war on waste! If you are passionate about recycling and want to help us ensure that the site is cleaner than a clean thing at the end of the event then this is the role for you!

#### **Your profile**

You have a passion for recycling and love events like the live shows. You enjoy talking to the public and love to help.

#### **Your Key Tasks**

- Ensuring the site is kept litter free throughout the event
- Answering questions about recycling facilities

- Ensuring the site is clear once the event is finished at the end of each day

#### What will you get out of this role?

- Help to ensure that the waste produced onsite is recycled properly
- Help ensure that the site is cleared up and return to its normal pristine state
- Meet visitors and have fun whilst delivering a really important management aspect of the event
- Give something back to the community of Crystal Palace.

### **Photographers**

This role requires some wonderfully creative volunteers to help us document the live shows, its fabulous participants, volunteers and visitors.

#### Your Profile

You will ideally be a photographer who has some experience of event photography but this is not essential as we would like to be able to offer this opportunity as a way of building portfolios.

#### Your Key Tasks

- To capture the shows in all their glory and the wonderful people who organise it, attend it and perform at it
- To allow the festival team to use your photos to tell funders what's been happening and share these photos with visitors

#### What you will get out of this role

- Material to build your portfolio in these areas: photography of performers, events, people / audiences
- Giving something back to the community of Crystal Palace

## **HOW TO APPLY AND CONTACT**

### **Apply**

To apply for volunteer roles please contact Noreen Meehan, director at [info@crystalpalacefestival.org](mailto:info@crystalpalacefestival.org) with your details, availability and choice of role

### **Contact**

If you have any questions about any of the roles and shows please contact Noreen directly for a chat.

For more information about the festival visit: [crystalpalacefestival.org](http://crystalpalacefestival.org)

Facebook – Crystal Palace Festival

Twitter – CPFestivalUK

Instagram – crystalpalacefestival