

CRYSTAL PALACE FESTIVAL

**Crystal Palace Festival
13 and 14 June 2020
Crystal Palace Park**

Traders T&Cs

The Crystal Palace Festival park, the Event, is scheduled to take place on Saturday 13 June and Sunday 14 June 2020 at Crystal Palace Park, off Crystal Palace Parade, SE19 2UA, subject to licence.

The Organiser of the Festival is the **Great North Wood Collective**, registered charity no. 1178671.

The Provider is in the business of a stall selling retail goods, providing a well-being service or promoting a community organisation.

The Organiser desires Provider to operate a stall at the Festival on the terms below:

The stall location shall be determined by the Organiser and communicated to the Provider two weeks before the Event takes place.

2. Organiser will ensure the following is available onsite:

- Provision of a stall should the Provider have ordered the hire of infrastructure from the Organiser
- Access to potable water
- Access to sanitation for staff
- Waste collection
- Event security
- Marketing of event
- Obtaining licence for event and sale of alcohol

3. The Provider will undertake the following:

- Proof of public liability insurance to the value of at least £5m
- Stall will be set up between 7am and 11am hours on 13 June 2020
- Stall is operational from 11:00 to 21:00 on 13 June 2020 and 11:00 to 20:00 on 14 June 2020, subject to licence
- Provider will procure at its sole cost all materials, equipment, suppliers and personnel necessary to operate the stall at the Festival
- To keep within the pitch space agreed with and paid for
- Prices are clearly displayed (if any)
- No music is permitted unless agreed with the Organiser
- Security of own stall and stock is own responsibility
- Provide staff or volunteers who are suitably trained and experienced to carry out their role in relation to the stall

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4. The Provider shall make themselves familiar and compliant with all UK health and safety, environmental health and trading standards regulations as appropriate to their stall.
5. The site of stall is left in the condition in which it is found. The Provider is responsible for removal of all own materials and equipment.
6. The Provider will ensure the area around the stall is kept clean and tidy.
7. The Provider will ensure the presentation of stall is of a high standard with adequate signage
8. The Provider will ensure provision of a current Insurance Document (Public Liability of £5m) at least ten days in advance of the Event.
9. The Organiser will provide an access pass and timing for the Provider to drive onsite and drop off their goods during the set up time of 7am to 11am on the day of the Event.
10. The Provider will not be able to drive any vehicle onsite after the close of the Event at 8pm on Sunday 14 June 2020 until the Festival visitors have departed the site and the Organiser deems it safe to do so.
11. The Organiser will not give any refunds of pitch and / or stall hire fees after Friday 15 May 2020 should the Provider cancel their pitch and / or stall hire.

The Provider to note and agree with the following:

- A. Any ground works caused by damage to the site will be recharged to the Provider
- B. Organiser is not responsible for any loss or damage to equipment or material
- C. Organiser will not provide lighting
- D. Organiser will not provide power
- E. No alcohol or food is permitted to be sold unless agreed with Organiser
- F. No accommodation or parking for vehicles or trailers will be available at the Festival

12. The Provider agrees to bid by these terms and conditions in relation to the Crystal Palace Festival or the Organiser will cancel their pitch.

Signed (Provider)

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Date

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